



2025.01.

DATA PRIVACY CONSENT FORM

The Philippine Aquatics, Inc. (PAI) is committed to promote and develop the aquatics sports of swimming, diving, water polo, artistic swimming, open water, and masters swimming in the Philippines. At the same time, it is the interest of PAI to ensure the welfare of all its athletes, coaches, officials, and all other members by implementing safeguards to protect their privacy and ensure the safety and security of personal data.

In the course of the application for registration and membership with PAI, PAI will process Personal Information and Sensitive Personal Information relating to you and/or your contacts or representatives. Such processing of Personal Information may include its collection, recording, updating, modification, retrieval, use and retention. These Personal Information and Sensitive Personal Information include information which may be used to check your identity, personal circumstances, contact information, and other information which are relevant for the purpose of your registration and membership.

Processing of Personal Data

The collection, processing, and storage of personal data may be necessary for the proper administration of participants in competitions and events, as well as ensuring that records of PAI athletes, coaches, officials, and all other members are maintained and accessible.

Personal data includes, among others, name, age, gender, educational attainment, height, weight, email address, contact number, other information contained in government-issued documents such as passports and birth certificates, as well as medical information provided by physicians.

Personal data will only be stored for as long as it is necessary to achieve the purposes stated above and shall be disposed of or destroyed in a secure manner within three (3) years after serving its purpose.

Data Protection

PAI shall implement reasonable and appropriate organizational, physical, and technical security measures for the protection of personal data collected.

These security measures shall aim to maintain the availability, integrity, and confidentiality of personal data, and are intended for the protection of personal data against any accidental or unlawful destruction, alteration, and disclosure, as well as against any other unlawful processing.

Access to personal data may be given by PAI to its officers and employees, and the official representatives of third-party service providers such as the International Swimming Federation, Asian Swimming Federation, Philippine Olympic Committee, Philippine Sports Commission, sponsors, and other persons or entities involved in any sanctioned or approved event by PAI where its members may participate.



Philippine Aquatics Inc..
philippineaquatics@gmail.com



Confidentiality

Employees and other agents of PAI shall operate and hold personal data under strict confidentiality. Measures to ensure confidentiality and security of personal data include requiring employees to undergo training on PAI's privacy and security policies and signing non-disclosure agreements. PAI will never share personal data such as membership lists or Club rosters to non-members of PAI and non-members of the concerned Club without prior consent and for matters that are not official in nature.

Rights of the Data Subject

Members are entitled to the following rights:

- A. Be informed on whether their personal data shall be, are being, or have been processed,
- B. Be furnished with the information indicated in the list below before entry of personal data into the processing system of the personal data controller, or at the next practical opportunity:
 - a. Description of the personal data to be entered into the system,
 - b. Purposes for which the personal data is being or will be processed, the scope and method of the personal data processing,
 - c. The recipients or classes of recipients to whom personal data are or may be disclosed to,
 - d. Methods utilized for automated access, if the same is allowed by the data subject, and the extent to which such access is authorized,
 - e. The identity and contact details of PAI or its representative,
 - f. The period for which the information will be stored, and
 - g. The existence of a member's rights, i.e., to access, correct, as well as the right to lodge a complaint before the appropriate entity.

Any information supplied or any declaration made to the member on these matters shall not be amended without prior notification: Provided that the notification under subsection (B) shall not apply should the personal data be needed pursuant to a subpoena, or when the collection and processing are for obvious purposes, including when it is necessary for the performance of, or in relation to, a contract or service or when necessary or desirable in the context of an employer- employee relationship, or when the information is being collected and processed as a result of a legal obligation,

- C. Reasonable access to, upon demand, the following:
 - a. Contents of a member's personal data that was processed,
 - b. Sources from which personal data was obtained,
 - c. Names and addresses of recipients of the personal data,
 - d. Manner by which such data was processed,

- e. Reasons for the disclosure of the personal data to recipients,
 - f. Information on automated processes where the data will likely be made as the sole basis for any decision significantly affecting or will affect the member,
 - g. Date when a member's personal data was last accessed and/or modified, and
 - h. The designation, name or identity and address of the personal data controller.
- D. Dispute the inaccuracy or error in the personal data and have the data controller correct it immediately and accordingly unless the request is problematic or otherwise unreasonable. If the personal data has been corrected, the personal data controller shall ensure the accessibility of both the new and the retracted information and the simultaneous receipt of the new and the retracted information by the recipients thereof: Provided that the third parties who have previously received such processed personal data shall be informed of its inaccuracy and its rectification upon the request of the member,
- E. Suspend, withdraw, or order the blocking, removal, or destruction of a member's personal data from the personal data controller's filing system upon discovery and substantial proof that the personal data is incomplete, outdated, false, unlawfully obtained, used for unauthorized purposes or is no longer necessary for the purposes for which they were collected,
- F. Be indemnified for any damages sustained due to such inaccurate, incomplete, outdated, false, unlawfully obtained, or unauthorized use of personal data, and
- G. Right to data portability - where personal data is processed by electronic means and in a structured and commonly used format, a member has the right to obtain from the personal data controller a copy of data undergoing processing in an electronic or structured format, which is commonly used and allows for further use.
-



2025.01.

CONSENT

I have read this form, understood its contents, and consent to the processing of my personal data. I understand that my consent does not preclude the existence of other criteria for lawful processing of personal data and does not waive any of my rights under the Data Privacy Act of 2012 and other applicable laws.

Signature over Printed Name
(Swimmers, Coaches, Team Managers/Owners, & Technical Officials)
Date NOTE: For minors, the parents or legal guardian shall sign.

Date

Witness:

Signature over Printed Name

Date



Philippine Aquatics Inc..
philippineaquatics@gmail.com

